



OVERVIEW

Due to congestion on the more-popular VHF/UHF bands and the associated lack of frequencies available within ARCC territory, waiting lists have been established to insure the fair, equitable, and orderly availability of frequencies for new operations. In areas where few frequencies are available in a given band, applications will only be accepted and processed pursuant to these policies and procedures. These policies benefit earnest applicants in that they will have the best chance of obtaining coordination as frequencies become available, with those applicants who have been waiting the longest receiving the highest priority.

Applications for new repeaters in bands/areas that are not subject to waiting list policies will continue to be accepted and processed in the usual manner, as will applications to modify existing coordinations. An application submitted for a new operation in a band/area which does not request to be added to the applicable waiting list will be rejected without action.

The current list of bands and areas currently subject to waiting list policies are maintained on ARCC's web site.

APPLICATION PROCEDURES

Applicants who wish to request that their application be added to the waiting list should submit a standard coordination application that provides all of the technical parameters for the proposed operation. The applicant must check the box that requests that the application be added to the waiting list. A specific frequency or frequency pair may not be specified as waiting list applicants will receive the first-available frequency or frequency pair.

Upon receipt, ARCC will review the application for completeness and accuracy. If it is accepted for processing, the application will be placed on the waiting list if there does not currently exist a frequency that can be coordinated for the proposed operation. As frequency(s) become available, either through cancellation of an existing coordination or modifications to existing coordinations, the waiting list will be examined to determine if any of the applications on the list could subsequently be coordinated. The applications on the waiting list will be evaluated in the order received; that is, the oldest application will have the highest priority.

ARCC will not attempt to re-engineer an application that is on the waiting list to make it "fit" into an available channel/location. Once put on the waiting list, the technical parameters of the proposal cannot be changed unless the applicant requests that the existing application be dismissed and a new application submitted in its place. However, the revised/resubmitted application will be placed at the bottom of the waiting list; it will not take the place of the former application.

Only one waiting list application will be accepted from a given individual or club/group. Individuals who are members of a club or group may not submit an additional application for the waiting list if the club/group they are associated with already has an application on file.

In the interest of preventing the waiting list from accumulating applications from applicants who have since lost interest, waiting list applications will remain on the list for a period of two years, after which time they will expire. Applicants may choose to reinstate the application at that time, without modification, if they so choose. It is the responsibility of the applicant to renew an application on the waiting list prior to its expiration. Applicants who request reinstatement will retain their current position on the waiting list.

The callsign, location, and expiration date of applications on the waiting list will be published on ARCC's web site. No technical parameter or other confidential information will be posted.