

**ARCC Meeting 18 November 2018**

Location: Capri's Restaurant

Address: 5855 Easton Road, Plumsteadville, PA 18949

Officers and Representatives Present:

Kevin Woolard KW3P, President

Karen Woolard N3QQT, VP Administration

Charles Schmell KS3Z, Assistant VP Coordination

Mark Bond W2MB, Secretary

John Sichert KA3LAO, VHF Coordinator

Jeff DePolo WN3A, Database Manager

Richard Stewart K3ITH, Regional Rep. EPA-SE

Harry Holmes W2FLY, Regional Rep. Asst. SNJ

Clint Beckett WB3EHB, Regional Rep. SNJ-NJ

Kevin Magloughlin KA0JQO, Regional Rep. EPA-SW

Michael Torluccio N3XXH, Regional Rep. EPA-NW

Pete Rossi WA3NNA, Internet WWW Page Manager

Officers and Representatives Absent:

William Powell WB1GOT, VP Coordination

Robert Freer W3YLT, Treasurer

Ryan Gross N3SSL, Regional Rep. Asst. EPA-NW

Ron Zukosky N3VTH, Regional Rep. EPA-NE

John Springman III KB3AWQ, Regional Rep. Asst. EPA-NW

Members Present:

Brian Taylor N3EXA

12:10PM Meeting called to order by Kevin Woolard, KW3P

President's Report:

Kevin stated that Bill, WB1GOT, came to him last Sunday and verbally resigned his position as our Vice-President of Coordination. Bill handed over all related documentation on digital media to Kevin. Kevin spoke with Jeff DePolo WN3A, Database Manager who indicated that he would be willing to take over the position.

**Motion by Karen Woolard, N3QQT, Seconded by Richard Stewart K3ITH:**

**Appoint Jeff DePolo as Vice-President of Coordination**

Discussion:

Jeff expressed a willingness to accept the appointment. He said that he would be looking for some policy and procedural changes, some with costs involved to automate and simplify workflow. He re-enforced his feelings that although rules are necessary, we should be a service, not an enforcement-based organization.

Karen mentioned that she felt that Jeff should be given the latitude necessary to do what he needs to do.

Richard mentioned that he felt that Jeff was the most qualified for the position.

Voted called

**Motion carried unanimously.**

Kevin mentioned to Pete Rossi WA3NNA, Internet WWW Page Manager that we would be discussing updating our Web Page under New Business.

Vice-President Administration's Report:

Karen addressed the updating of the Constitution and Bylaws and reinstatement of our 501C3.

A new committee is being created to address the updating of the documents which will be reviewed by Robert Famigilio, K3RF. The product will then be presented to the Board for approval and ultimately released to the membership for voting on their adoption.

Dues will not be accepted until our 501C3 has been reinstated.

Kevin indicated that we will be starting from scratch, working off of the originally approved documents. He mentioned two areas that should be looked at; officer term limits and an instance of a reference to a non-existent article/section.

Treasurer's Report:

The Treasurer was not present. He distributed his report electronically to the executive committee. It was available for review by all present.

**Motion by Charles Schmell, KS3Z, Seconded by Clint Beckett  
WB3EHB:**

**Approve Treasurer's report**

Discussion:

Jeff reinforced that income should not be accepted until reinstatement of our 501C3

Vote called.

**Motion carried unanimously**

Secretary's Report:

I asked for approval of the minutes from our previous meeting which were distributed to the executive committee electronically and available for review at this meeting.

**Motion by Charles Schmell, KS3Z, Seconded by Clint Beckett  
WB3EHB:**

**Approve Meeting Minutes 08 July 2017**

Discussion:

None

Vote called

**Motion carried unanimously**

I also reinforced the importance and benefits of archiving executive level ARCC related email communications and my hope that we can implement the ability to do so.

Internet WWW Page Manager's Report:

Pete mentioned that he was notified by his DSL provider that their hosting services would be ending at the end of this year. He is uncertain of what the impact will be since he handles his own hosting. Our web service is provided through Pete's servers and he is researching other options including using FIOS for his ISP.

Pete was looking for direction as to some of the changes to the web-site that were made our previous Vice-President of Coordination. General discussion did not result in any formal direction.

Coordinator's / Regional Representatives' Report or Problems:

John indicated that he has dealt with one coordination request.

Jeff indicated that he has dealt with a few dozen cross coordinations.

Mike said that he has nothing to report.

There was discussion about access and mode changes, repeaters no longer on the air and access tone inconsistency on the KB3AJF repeater.

No action was taken. No direction was given.

Election of Officers:

**Motion by Kevin Magloughlin KA0JQO seconded by Michael Torluccio N3XXH:**

**Accept Resignation of Bill Powell, WB1GOT as Vice-President of Coordination**

Discussion:

Kevin stated that Bill gave him all of his information including a portable hard drive on Sunday November 11<sup>th</sup> at the Groveland Grill at 10:30AM and said he was resigning. Bill did not supply his resignation in writing.

Vote Called

**Motion carried unanimously**

Kevin asked if all officers present would be willing to continue in their positions, including Jeff in his position as Vice-President of Coordination. He attempted to contact Robert Freer W3YLT, our Treasurer by phone to gauge his intentions but reached his voicemail. No one present expressed an interest in running for any positions other than those of which they occupied. Jeff wanted to clarify that he would continue as Database manager.

**President called for a vote:**

**All in favor of having current officers continue in their positions**

**Vote was unanimous that all officers would continue in their positions.**

**Results of this election:**

**Kevin Woolard KW3P, President**

**Karen Woolard N3QQT, VP Administration**

**Jeff DePolo WN3A, VP Coordination**

**Charles Schmell KS3Z, Assistant VP Coordination**

**Mark Bond W2MB, Secretary**

**Robert Freer W3YLT, Treasurer**

Old Business

None

New Business:

The Board agreed that I will write to our previous VP of Coordination indicating that his expression to not continue in his position to our President was acted upon at our regular meeting and accepted. I will indicate that the Board would like to thank him for his years of dedicated service to our organization.

Handling of Future Applications

Discussion:

Kevin explained that he was handling these over the past few years as Karen was having health related issues preventing her from doing so. Consensus was that he would continue to do so and that web page reorganization was necessary to simplify location of applications, database currency and to delete coordinators notes.

Band Plan Proposal

Discussion was held regarding the 70cm Bandplan Modifications Proposal 12 November 2018/ Rev. B. Discussion included link sub-bands and splits, ATV allocations and their cross coordination and the timing of coordination sunsets.

**Motion by Mark Bond W2MB, seconded by Charles Schmell KS3Z:**

**Adopt Proposal for Bandplan and open Public comment period**

Vote called

**Motion carried unanimously**

Adjournment

**Motion by Kevin Magloughlin KA0JQO seconded by Charles Schmell, KS3Z:**

**Adjourn**

Vote called

**Motion carried unanimously, Kevin adjourned meeting at 1:54PM**

**Respectfully Submitted by:**

**Mark S. Bond**

**Secretary, ARCC 11/30/2018**

Attachments:

Officer/Rep sign in sheet 18 November 29, 2018

Meeting Agenda 18 November 2018

Treasurer's Report July 9, 2017 - November 18, 2018

70cm Bandplan Modification Proposal 12 November 2018/ Rev. B

Letter: Resignation Acceptance to Bill Powell

Constitution Bylaws Committee List